

**OFFICE OF THE CHIEF ELECTORAL OFFICER**  
**Union Territory of Jammu & Kashmir**  
**Nirvachan Bhawan, Rail Head Complex Jammu**

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“Greater participation for a Stronger Democracy”

**Subject: Appointment of Multitasking Staff (Orderlies) in the Election Department (Chief Electoral Officer’s Office J&K).**

Reference: i) O.M. No. GAD/MTGORBIV/267/2022-09-GAD dated 27.10.2022 from Monitoring Section, General Administration Department.

ii) Letter No. SSB/Secy/Class-IV/2021/6273-78 dated 18.10.2022 from J&K Services Selection Board.

**Order No: CEO/ESTT/2022/363**

**Dated: 03 -12-2022**

On the recommendations of the J&K Services Selection Board, sanction is hereby accorded to appointment of the following candidates as Multitasking Staff (Orderlies) in the Election Department (Chief Electoral Officer, J&K), UT Cadre in the Pay Level of SL-1 (14800-47100), with immediate effect: -

S. No.	Name of the Appointee	Parentage	Address	Category
1.	HIMAYOON GULL	GULL MOHAMMAD BHAT	23 Bon-Manigam, Devsar, Kulgam	OM
2.	IQBAL YOUSUF MIR	MOHMAD YOUSUF MIR	Ganhai Mohalla Pandithpora, Kupwara	OM
3.	ISHRAT ASHRAF	MUHAMMAD ASHRAF	Firdousabad, Batmaloo, Srinagar	OM
4.	BASIT JAFFIRI	TAHIR HUSSAIN	Zadibal, Srinagar	OM
5.	PARGAT SINGH	S. DEEDAR SINGH	Bonagund Hutmarah, Anantnag	OM
6.	MUSHTAQ AHMED WAR	FAYAZ AHMAD WAR	Gadoora, Ganderbal	OM
7.	SAJAD AHMAD DAR	BASHIR AHMAD DAR	88 Moominabad Shangus, Anantnag	OM
8.	WARIS NAZIR MALIK	NAZIR AHMAD MALIK	Herpora Chowgam Qazigund, Kulgam	OM
9.	UBAIDULLAH BHAT	ABDUL RASHID BHAT	Zahid Bagh Litter Pulwama	OM
10.	AQIB MANZOOR RATHER	MANZOOR AHMAD RATHER	Rather Mohalla Summerbugh, Pantha Chowk, Budgam	OM
11.	ARIF HAMID SHEIKH	HAMIDULLAH SHEIKH	28 Hardu Shichan Sheikh Mohalla Dialgam Anantnag	RBA
12.	IMRAN RASHID	ABDUL RASHID NAYAK	Badijihallan, Kulgam	RBA

13.	KAMAL KUMAR	VIJAY KUMAR	Kathua	Social Caste
14.	ILIYAS AHMAD DAR	KHURSHID AHMAD DAR	Sail Awantipora, Pulwama	OM
15.	KRISHAN LAL	NAGAR MAL	H. No. 137 Ward No. 4 R. S. Pora Jammu	SC
16.	MIGUEL KUNDAL	KARTAR CHAND	Sunal Majalta P.O Thial, Udhampur	SC
17.	SAHIL TAGOTRA	ASHWANI KUMAR	Villiage Pallanwala, Jammu	ALC/IB
18.	ABDUL GAFFUR JAMIL	LIAQAT ALI	107, 4 Narian Rajouri	ST
19.	VAISHALI BHASIN	LT. SH. RAJESH BHASIN	F-414 Rehari Colony, Jammu	EWS
20.	VIPAN SHARMA	SURINDER KUMAR	Kathua	EWS
21.	MOHD RAFIQ	GHULAM RASOOL	Bathindi Batala Mohalla, Bathindi, Jammu	ST
22.	IMTIYAZ AHMAD BAIG	MUZFAR HUSSAIN BAIG	Masjid Angan Kachwa Muqam, Baramulla	PSP
23.	NAVEEN SINGH	RAGHUBIR SINGH	R/o Dhora Tehsil and District, Samba	OM

The appointees shall report in the office of Chief Electoral Officer, J&K, Nirvachan Bhawan, Rail head Complex, Jammu within a period of twenty-one (21) days from the date of issuance of this order. The candidates who fail to join within the stipulated time, shall forego their right to appointment and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointees shall be allowed to join only on the production of following certificates (in original), to be verified subsequently:

- i. Academic/Qualification Certificates.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.
- iv. Domicile Certificate issued by the Competent Authority.
- v. Certificates from the District Industries Centre (DIC) and District Employment & Counselling Centre to the effect that no loan under any self employment scheme has been availed by the appointee.
- vi. Valid relevant Category Certificate, if any applicable.

The appointment of the above candidates shall further be subject to the following conditions:

- a. The clearance received from the Criminal Investigation Department, J&K is provisional and it shall be mandatory for the appointee to fill in the Verification Rolls (V-Rolls) as available through the online mode under the Electronic Employment Verification System (EVS). Any false information provided by the appointee or an adverse finding subsequent to the V-Roll submitted electronically shall result in cancellation of appointment without any further notice.
- b. Each appointee shall furnish an Undertaking in the shape of an Affidavit as per Annexure-A to this Order.

- c. The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate and Final Character & Antecedents Report is received from the concerned Authorities/Agency.
- d. The appointees shall be on probation for a period of two years.
- e. The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointees in the J&K Election Department (Subordinate) Services shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- g. The appointment of the above appointees shall be cancelled ab-initio, if it is found that they possess higher qualification than the prescribed one, at any stage, and he/she shall also be liable for criminal prosecution under law.
- h. The appointment of the above appointees shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

**By order**



(Anil Salgotra) JKAS  
Joint Chief Electoral Officer  
J&K, Jammu

No.CEO-Estt0AF/2/2022-1/150378

Dated: 03-12-2022

Copy to the:-

1. Secretary to Government, General Administration Department J&K Civil Secretariat for information.
2. District Election Officer (Deputy Commissioner) Kupwara/Baramulla/Ganderbal/Srinagar/Budgam/Pulwama/Kulgam/Anantnag/Udhampur/Kathua/Rajouri.
3. Director, Information, J&K, with the request to kindly get this order published in two leading News Papers both at Srinagar and Jammu for information of the concerned.
4. Secretary, J&K Services Selection Board for information.
5. Deputy Chief Electoral Officer, Kashmir/Jammu for information.
6. Concerned candidates for information and compliance.
7. Office order file.
8. Concerned file.

***Annexure–A to Order No.CEO/ESTT/2022/363 dated 03-12-2022***

**Affidavit**

I \_\_\_\_\_ S/o, D/o, Shri \_\_\_\_\_  
R/o \_\_\_\_\_ Aadhaar No. \_\_\_\_\_ do  
hereby undertake as under:

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Orderly in the J&K Election Department (Subordinate) Services shall be deemed to have been cancelled *ab-initio*.
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Multitasking Staff (Orderly) in the J&K Election Department (Subordinate) Services;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Multitasking Staff (Orderly) shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

Verification:

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Deponent