

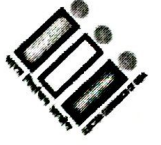


**Office of the Deputy Chief Electoral Officer, Jammu.**

Nirvachan Bhawan, Rail Head Complex, Jammu.

**"Greater Participation for a Stronger Democracy"**

E-mail:aceojammu@gmail.com



## **AUCTION SALE NOTICE**

Sealed tenders/bids from intending purchasers are invited in prescribed format by 28-11-2023 up to 11:00 am for auction sale of unserviceable/damaged assets of the office "AS IS WHERE IS BASIS AND AS IS WHAT IS BASIS".

The tender/ bid application along with terms & conditions and detailed list of the unserviceable/damaged assets put under auction sale with reserve/upset price may be downloaded from the website ([www.ceojk.nic.in](http://www.ceojk.nic.in)).

**LAST DATE FOR SUBMISSION OF APPLICATION- 28-11-2023 UP TO 11:00 AM.**

No. DCEO/J/2023-24/261-62

Date: 21-11-2023

  
Deputy Chief Electoral Officer,  
Jammu

Copy to the:

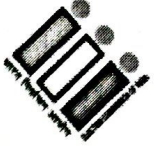
1. Joint Director Information, Jammu with the request to publish the said notice in two (02) daily leading newspapers.
2. Mr. Naveed, Programmer (I/c website) to upload the said notice on official website of the department.



# Office of the Deputy Chief Electoral Officer, Jammu.

Nirvachan Bhawan, Rail Head Complex, Jammu.

**"Greater Participation for a Stronger Democracy"**



E-mail: [aceojammu@gmail.com](mailto:aceojammu@gmail.com)

## Tender Document for Auction Sale (Bid Application Form with Terms and Conditions)

### TENDER DOCUMENT FOR AUCTION SALE

Bidders are requested to go through the Auction Sale Notice published on [www.ceojk.nic.in](http://www.ceojk.nic.in) and on notice board of the office along with the "General Terms and Conditionsof Auction Sale" and "Item Description for Auction Sale".

<b>Auctioneer Name</b>	Deputy Chief Electoral Officer, Jammu. Address: Nirvachan Bhawan, Rail Head Complex, Jammu. Email: <a href="mailto:aceojammu@gmail.com">aceojammu@gmail.com</a>
<b>Auction Schedule</b>	Last date and Time for filing Bid –28-11-2023 at 11:00 AM <b>Date and Time of Public Opening of Bid:</b> 28-11-2023 at 3PM <b>Place:</b> Ground Floor, Nirvachan Bhawan Rail Head Complex, Jammu.
<b>Annexures</b>	<ol style="list-style-type: none"><li>1. General Terms and Conditions of Auction Sale</li><li>2. Item Description for Auction Sale (Annexure-I)</li><li>3. Bid/Auction/Tender Form (Annexure-II)</li><li>4. Declaration (Annexure-III)</li></ol>
<b>Special Instruction</b>	Bidders are required to bid only one price for all items of damaged office assets put to auction as in - Annexure-I. Bid for a part/portionof items put to auction shall be rejected summarily.

Signature of the Bidder

## General Terms and Conditions of Auction Sale

### 1. Nature and Object of Auction Sale:

The auction sale is with the avowed object of free and fair sale, transparency and for achieving best- possible recovery of public money. The sale is governed by the following specific terms and conditions.

### 2. Caution/Advise to bidders:

- (a) Property is sold on “as is and where is” /“as is what is”/ “no complaint” basis. Pick and Choose method of collection shall not be allowed.
- (b) Bidders are advised to inspect the property under Auction Sale (Annexure-I) and satisfy themselves regarding the nature, description, condition, encumbrance, lien, charge, statutory dues, etc over the property before submitting their bids.
- (c) Bidders are advised to go through all the terms and conditions of sale given in the tender document and also in the corresponding public sale notice in the dailies before submitting the bid and participating in the auction.
- (d) Statutory dues/liabilities/Taxes etc., due to the Government/Local Body, shall be borne by the purchaser(s).
- (e) Acceptance or rejection shall be finally decided by Deputy Chief Electoral Officer, Jammu without assigning any reason.

### 3. Inspection of Property:

- (a) **Property can be inspected on any date (except public holidays) from the date of issue of this notice upto 28-11-2023, 11:00 AM** with prior intimation to the office of the Deputy Chief Electoral Officer, Jammu.
- (b) The Bidders shall inspect the property and satisfy themselves regarding the physical nature, condition, extent, etc. of the property.
- (c) Complaints, if any, in the matter of inspection shall immediately be brought to the notice of the Deputy Chief Electoral Officer, Jammu.

### 4. Submission of Bid Forms:

- (a) Bids in the prescribed format (Annexure-II) given in the tender document along with Item Description for Auction in Annexure-I and Declaration in Annexure-III shall be submitted through speed post/courier service or personally by hand addressed to the Deputy Chief Electoral Officer, Jammu.
- (b) Bids shall be submitted before the last date and time given in the sale notice/tender document.
- (c) Bids form shall be duly filled in with all the relevant details and signed at each page by the bidder.

- (d) Incomplete/unsigned bids will be summarily rejected.
- (e) Only copy of PAN Card/ Passport/ Voter's ID/ Valid Driving License or Photo Identity Card issued by Govt. and PSU will be accepted as the identity document and should be submitted along with the bid form.
- (f) Original Identity Document copy of which is submitted along with the bid form must be produced on demand.

**5. Reserve Price/Upset Price:**

- (a) The Reserve Price (upset price) of the items under auction has been fixed at **Rs.15000/- (Rs Fifteen Thousand Only)**
- (b) Bid form below the reserve price / upset price shall be summarily rejected.

**6. Date and Time of Opening of Auction Bid:**

- (a) Auction Bid document shall be opened on 28-11-2023 at 3 PM. The Bidders or their Authorized representatives are requested to be present at the time of opening of Auction Bid Document, if they want to do so.
- (b) No complaint on time-factor or paucity of time for bidding will be entertained.

**7. Declaration of Successful Bidder:**

The successful bidder will be intimated the letter of award in his favour.

**8. Deposit of Sale Value:**

- (a) The bidder declared successful, shall deposit 100% of bidding amount after issue of Letter of Award.

**9. Stay/Cancellation of Sale:**

- (a) In case of stay of further proceedings by any Court of Law, the auction may either be deferred or cancelled and persons participating in the sale shall have no right to claim damages, compensation or cost for such postponement or cancellation.

**10. Delivery of possession and Lifting Period:**

- (a) All expenses and incidental charges thereto shall be borne by the auction purchaser. The purchaser is obliged to lift all items for sale engaging own labour and machine and following all laws under force.

- (b) Entire quantity has to be lifted immediately after award of bid. Any delay in lifting material shall attract a penalty of Rs.100/- for each day of delay after 3 days.

**11. Other Conditions:**

- (a) Office of the Deputy Chief Electoral Officer, Jammu will be at liberty to amend/ modify/ delete any of the conditions as may be deemed necessary in the light of facts and circumstances.
- (b) Office of the Deputy Chief Electoral Officer, Jammu reserves the right to accept or reject all or any bid or bids without assigning any reason and to postpone or cancel the sale without assigning any reason.
- (c) Bidders shall be deemed to have read and understood all the conditions of sale and are bound by the same.
- (d) No counter-offer/conditional offer/conditions by the bidder and/or successful-bidder will be entertained.
- (e) Conditional offer(s) in the tender shall be liable for rejection.
- (f) Office of the Deputy Chief Electoral Officer, Jammu reserves the right to withdraw from sale the materials offered for sale in full or in part thereof without assigning any reason whatsoever and also retains the option to cancel a deal even after issue of Letter of Award.
- (g) In case the Bidders are found lower than the upset price / reserve price, Office of the Deputy Chief Electoral Officer, Jammu reserves the right to cancel the auction process or to accept the bids, without assigning any reason.

**12. Technical Terms and Conditions of Auction Sale**

- a) Bids: Once the bid is placed, the bidder cannot reduce or withdraw the bid for whatever reason.
- b) The highest bid on the auction shall supersede all other bids provided all terms and conditions are satisfied by the highest bidder.
- c) The bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding) and no complaint/ representation will be entertained in this regard by the Office of the Deputy Chief Electoral Officer, Jammu. Hence bidders are cautioned to be careful to check the bid amount before submission of bid document.

(Annexure-I)



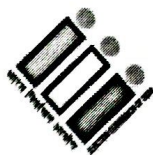
सत्यमेव जयते

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Nirvachan Bhawan, Rail Head Complex, Jammu.

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## ITEM DESCRIPTION FOR AUCTION SALE

PROPERTY FOR SALE ON

**"AS IS WHERE IS" AND "AS IS WHAT IS BASIS"**

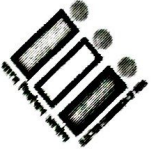
The list of items for Auction Sale is as follows: -

Item No.	Particulars of Stores	Quantity
1.	Broken Trunks	83 No.
2.	Steel Almirah	19 No.
3.	Wooden Almirah	04 No.
4.	Steel Rack	02 No.
5.	Old Tyres	07 No.
6.	Broken Chairs	10 No.
7.	Broken Tables	05 No.
8.	Fan	03 No.
9.	Water Dispenser	01 No.
10.	Xerox Machine	01 No.
11.	Ricoh Xerox Machine	01 No.
12.	Table Fan	3 No.
13.	Fax Machine HP	01 No.
14.	Fax Machine Panasonic	01 No.
15.	Exhaust fan	01 No.
16.	Voltage Stabiliser	02 No.
17.	Kerosene Handi gas	04 No.
18.	Heater	03 No.
19.	Table Lamp	01 No.
20.	Landline Phone	03 No.
21.	Water Cooler	01 No.
22.	Typewriter	02 No.
23.	Steel Almirah	03 No.
24.	Almirah	02 No.
25.	Revolving Chair	02 No.
26.	Sign Board	01 No.
27.	Heat Piller	03 No.

Signature of the Bidder



(Annexure-II)  
**Office of the Deputy Chief Electoral Officer, Jammu.**  
Nirvachan Bhawan, Rail Head Complex, Jammu.  
**“Greater Participation for a Stronger Democracy”**



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**BID/AUCTION/TENDER FORM**

**PROPERTY FOR SALE ON**

**“AS IS WHERE IS” AND “AS IS WHAT IS BASIS”**

**(Read carefully the terms and conditions of auction sale before filling-up and submitting the bid)**

1	Name(s) of Bidder (in capital)	
2	Father's/Husband's Name	
3	Address of Bidder(s) (If the Bidder is a company, address of it's Regd..Office)	
4	Phone/Cell Number and E-mail ID	
5	Details of items for which bid is submitted (see Annexure-I)	
6	Date of submission of bid	
7	PAN Number	
9	Bid/Tender amount quoted	Rs. _____ (In Figure)
		Rs. _____ ( In Words)

I declare that I have read and understood all the terms and conditions of auction sale and shall abide by them. A signed copy of the terms and condition has been enclosed in the application.

Signature of the Bidder

**Annexure-III**  
**DECLARATION**

Deputy Chief Electoral Officer  
Jammu.

Date-

1. With reference to your notice inviting tender, I/We, the Bidder/s aforesaid do hereby state that, I/We have read the entire terms and conditions of the sale and understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms and conditions and agree to take part in the Auction sale of the unserviceable/damaged assets.
2. I/We have seen/inspected the asset to be purchased and understand the general terms and conditions as mentioned in the offer/bid/tender document, sale notice, advertisement and those mentioned here-in-after.
3. I/We further declare that the information revealed by me/us in the bid document is true and correct to the best of my/our belief. I/We understand and agree that if any of the statement/ information revealed by me/us is found to be incorrect and/or untrue, the bid submitted by me/us is liable to be cancelled.
4. The decision taken by the Deputy Chief Electoral Officer, Jammu in all respects shall be binding on me/us.
5. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correcting and/or additions or deletions of terms being offered for sale.

Signature: .....  
Name.....  
E-mail id.....  
Mobile.....

**Enclosures**

1. Bid/Auction/Tender Form (including Annexure-I, II & III) along with accepted terms and conditions
2. Self-attested copy of Identity proof.
3. Self-attested copy of PAN card/Voter ID/Passport/Driving Licence.

Signature of the Bidder